

**Cottonwood Heights Parks and Recreation Service Area  
Board of Trustees  
January 20, 2021**

**Work Session-3:30 pm**

**General Business Meeting – 4:00 pm**

**Foundation Meeting – after the Board Meeting**

*\*these meetings will all be held virtually without a physical location due to the current state of emergency due to the Covid-19 pandemic\**

**AGENDA**

**3:30 pm**

**WORK SESSION - no action will be taken during the work session**

- A. Discussion about the Utah Recreation and Parks Association Annual Convention
- B. Discussion of any items listed on the General Board Meeting Agenda

**GENERAL BOARD MEETING**

**4:00 pm**

**GENERAL BUSINESS**

- A. Determination of the Chair concerning an anchor location - Bart Hopkin
- B. Review and Approval of December 16, 2020 Board Minutes – Bart Hopkin
- C. Approval of the Financial Statement – December 2020 – Ben Hill
- D. Approval of Accounts Payable Selected Entries – Lyse’ Durrant

**INFORMATION/DISCUSSION ITEMS**

- A. Citizen/Customer Comments
- B. Board District Representation Reports—Trustees
- C. Aquatics Report – Marcie Burrill
- D. Recreation and Fitness Report – Warren Hallmark
- E. Parks and Facilities Report – Ryan Gardner
- F. Executive Director’s Report – Ben Hill
- G. Admission and Membership information from 2020 - Lyse’ Durrant
- H. Elections 2021 for District 1 and 2 update – Ben Hill

**ADJOURN**

**CLOSED MEETING (if needed and voted upon)**

**FOUNDATION MEETING**

- A. Review Minutes of October 21, 2020 – Ben Hill
- B. Quarterly Financial Review – Ben Hill
- C. Charity Golf Tournament – Warren Hallmark
- D. Foundation Requests – Ben Hill

The above items will be discussed at the Board meeting on January 20, 2021 at 4:00 p.m. with a work session held at 3:30 pm. This meeting will be held virtually without a physical location. If you would like to submit written comment, please email all comments to [lysed@cottonwoodheights.com](mailto:lysed@cottonwoodheights.com). All comments received by 2:00 pm on January 20, 2021 will be entered into the public record. Comments made after that time will be forwarded to the Board of Trustees but will not be on the record. Please contact Lyse’ Durrant, for electronic meeting information at [lysed@cottonwoodheights.com](mailto:lysed@cottonwoodheights.com) or 801-943-3190 x.102.

**\*DETERMINATION OF THE CHAIR OF THE CHPRSA BOARD OF TRUSTEES CONCERNING AN ANCHOR LOCATION**

*Pursuant to UTAH CODE ANN. 52-4-207(4), the chair of the Trustees hereby determines that conducting the meetings of the Work Session, General Board Meeting and Foundation meeting on this date at an anchor location presents a substantial risk to the health and safety of those who may be present at the anchor location. It is well recognized that a global pandemic currently exists related to the COVID-19 coronavirus, which has the potential to overwhelm Utah’s healthcare system. Therefore, due to the state of emergency caused by the global pandemic, I find that conducting a meeting at an anchor location under the current state of public health emergency constitutes a substantial risk to the health and safety of those who may be present at the location.*