

POLICY #300

COTTONWOOD HEIGHTS PARKS AND RECREATION SERVICE AREA

POLICY GOVERNING MEMBERSHIPS

REFERENCE:

Board Meeting minutes January 15, 1985, Revised June 15, 2016
Cottonwood Heights Parks & Recreation Service Area Handbook and Annual CHPRSA
Approved Budget.

PURPOSE:

To provide a variety of memberships opportunities to the public for use of the Cottonwood Heights Recreation Center.

SECTION I: DEFINITIONS

Board of Trustees – Three elected officials to serve on the Cottonwood Heights Parks & Recreation Service Area Board.

Resident – A resident who lives within the Service Area and pays property taxes to the Service Area. Proof of residency must be a current utility bill or bank statement sent to that address.

Non-Resident – All citizens who live outside of the Service Area boundaries and do not pay property taxes to the Service Area.

Single – One person

Couple – Two people who reside at the same household

Family – Consists of 1 or 2 adults and children (3 years of age or older) who share the same household AND are related AND are claimed as dependents as per IRS Tax Guidelines (may be required to show proof of dependent status). Children 2 and under are admitted at no charge.

Senior – One person, age 62 years of age or older

Senior Couple – Two people who are married and share the same household. At least one of the individuals must be 62 years of age or older.

Resident Corporate - Any individual who currently work for a licensed business within the Service Area. Employees and their immediate family will be able to join at the resident rate, even if they themselves are not residents.

Non-Resident Corporate – Corporations that are located outside of the Service Area may have employees working at the business join at a reduced rate. A minimum number of 5 employees must purchase memberships to be eligible for the discounted rates. Employees residing in the Service Area will be eligible for resident rates but may be included in the 5 employee minimum.

Active Military – One immediate family member is currently on active duty and has documentation of such duty.

Basic Membership – Includes swimming, basketball gym and skating admission during public sessions (skate rental included); unlimited use of the indoor track; and reduced admission to group fitness classes, fitness/cardio rooms, racquetball, wallyball and some group lessons.

Premium Membership - Includes swimming, basketball gym and skating admission during public sessions (skate rental included); unlimited use of the indoor track; unlimited use of the cardio/fitness rooms (for ages 14+); up to 2 hours daily use of racquetball and/or tennis per membership; and reduced admission to group fitness classes and group lessons.

Ultimate Membership - Includes swimming, basketball gym and skating admission during public sessions (skate rental included); unlimited use of the indoor track; unlimited use of the cardio/fitness rooms (for ages 14+); up to 2 hours daily use of racquetball and/or tennis per membership; reduced fee of group lessons and unlimited group fitness classes.

Group Fitness Classes – All land, cycle and water fitness classes.

CHPRSA Facilities and Ground Rules and Regulations – Approved facilities and ground rules and regulations adopted by the Board of Trustees.

SECTION II: POLICY

1.0 Membership fees will be defined, determined, voted upon and published by the Service Area Board of Trustees during their annual budget approval process.

2.0 Proof of Residency

2.1 Residents must prove their current residency by ways of a current utility bill or bank statement.

2.2 Employee requesting a Corporate Resident membership must show proof with a current pay stub that they are currently working for the business to receive the resident corporate rate.

3.0 Corporate Memberships

- 3.1 Non-Resident Corporate memberships may be purchased at a discounted rate provided a minimum of 5 memberships are purchased by employees of same corporation.
- 3.2 Employees must provide proof of employment with the corporation for purchase of membership at corporate rate.
- 3.3 The rate for a resident or nonresident corporate membership will follow the current rate schedule for corporate memberships as designated by the Service Area Board of Trustees.
- 3.4 Employees and companies residing within the boundaries of the Service Area are eligible for resident rates.
- 3.5 Employees eligible for resident membership rates are included as part of the qualifying five members for nonresident corporate membership rates.
- 3.6 Corporations with less than ten employees may request an exemption from the minimum of five employees to purchase memberships to be eligible for corporate rates.

SECTION III: PROCEDURE

- 1.0 Membership Rules - As stated in the CHPRSA Facility and Ground Rules and Regulations;
 - 1.1 All memberships are non-transferrable. Refunds may be made in accordance with published refund policies adopted by the Board of Trustees.
 - 1.2 Membership cards must be presented each time a member enters the CHPRSA Recreation Center to obtain the appropriate wristband for activities in the Recreation Center. Wrist bands must be visible to staff when participating in any activity at the Recreation Center. CHPRSA staff reserves the right to inspect all wristbands and reject those that are not appropriate for the activity or have been altered in any way.
 - 1.3 Only members 14 years and older are allowed in the weight room and cardio area.
 - 1.4 All areas of the CHPRSA will not always be available at all times. No membership extensions or partial refunds will be given due to facility or grounds closures for required maintenance, scheduled special events or unforeseen circumstances.
 - 1.5 Members, users of facilities and grounds, patrons and guests shall wear proper attire applicable to the activity at all times. CHPRSA reserves the right to determine proper attire as per Administrative guidelines.

- 1.6 All CHPRSA memberships are subject to review and verification of accuracy of information given. Some adjustments may incur additional fees. Applicants for membership may be asked to provide a current IRS tax return to verify dependents listed on their application.
 - 1.7 The CHPRSA reserves the right to remove any person from and to bar the use of the CHPRSA owned or managed facilities and grounds or any activities or program therein, by any person and/or to terminate the membership of any member if the CHPRSA determines that the person or member is (a) guilty of conduct unbecoming a lady or gentleman; (b) has violated the CHPRSA rules and regulations; (c) has allowed a non-member to use his or her membership; (d) fails to make payment of admission fees, user fees, dues or other amounts as required; (e) steals or damages property of the CHPRSA or of any other member or guest; (f) intentionally damages CHPRSA equipment, facilities or grounds; (g) refuses to abide by the operating procedures, rules and regulations for use of the CHPRSA owned or managed facilities and grounds as established by the Board of Trustees or full time CHPRSA management. In such cases a terminated individual user shall be removed, and a terminated member shall receive written notice of termination stating the reasons therefor. A terminated individual user or member may appeal their removal or termination to the Board of Trustees. Appeals shall be filed in writing with the CHPRSA Executive Director. Thereafter, the Board of Trustees shall hold a hearing on the appeal and shall hear evidence regarding the removal or termination. The Board of Trustees may uphold, reverse or modify the terms of removal or termination as deemed appropriate in each case.
 - 1.8 The CHPRSA may, in its sole discretion, terminate any member's membership without cause by simply so stating the CHPRSA'S intention in a written notice of termination. Termination will not be based on race, creed, color or sexual orientation. The CHPRSA reserves the right to refuse service and use of the CHPRSA facilities and grounds to any person for cause.
- 2.0 Corporate Memberships
- 2.1 Marketing corporate memberships will be coordinated between the Marketing Manager and the Customer Service Supervisor.
 - 2.2 The Customer Service Supervisor will monitor memberships for each corporation.
 - 2.3 Corporations must register with the Customer Service Supervisor or designee for employees to qualify for nonresident corporate membership rates.
 - 2.4 Renewal of nonresident corporate memberships, with current proof of employment, will be at the same rate and payment schedule as the initial contract or agreement, subject to any adjustments approved by the Board of Trustees.

APPROVED AND PASSED THIS _____ DAY OF _____, 20__

COTTONWOOD HEIGHTS
PARKS AND RECREATION SERVICE AREA

By: _____

Ben Hill, Director

BOARD OF TRUSTEES

By: _____

Debbie Tyler, Chairman