

**Minutes for the
General Board Meeting for the
Cottonwood Heights Parks and Recreation Service Area
Held at 7500 South 2700 East, Cottonwood Heights, Utah
On the 17th day of July 2024
Pursuant of Notice**

all minutes pending until approved at the following Board Meeting

Board of Trustees Present:

Bart Hopkin
Dan Morzelewski
Patti Hansen

Staff Present:

Ben Hill
Lyse' Durrant
Bonnie Lee
Andrew Davis
Allie Brown
Melissa Ruff

A Work Session was held on July 17, 2024 @ 3:15pm where there was a Marketing Department Update given by Allie Brown, and a discussion any items listed on the General Board Meeting Agenda.

GENERAL BOARD MEETING

4:00pm

General Business

A. Verification of Compliance – Open Meeting Law – Bart Hopkin

B. Pledge of Allegiance

- Ms. Lee led the Pledge of Allegiance.

C. Review and Approval of June 2024 General Board Meeting Minutes – Bart Hopkin

- After review, Ms. Hansen made a motion to approve the June 2024 Board Minutes. Mr. Morzelewski seconded the motion. Motion carried unanimously with Mr. Hopkin, Mr. Morzelewski, and Ms. Hansen voting “Aye.”

D. Review and Approval of the Financial Statement for June 2024 – Ben Hill

- Mr. Hill presented the Financial Statement for June 2024 to the Board.
- After review, Mr. Morzelewski made a motion to approve the June 2024 Financial Statement. Ms. Hansen seconded the motion. Motion carried unanimously with Ms. Hansen, Mr. Hopkin, and Mr. Morzelewski voting “Yes.”

E. Review and approval of Accounts Payable Selected Entries for June 2024 – Lyse’ Durrant

- Ms. Durrant presented the Accounts Payable Selected Entries for June 2024 to the Board.
- After review, Ms. Hansen made a motion to approve the June 2024 Accounts Payable Selected Entries. Mr. Morzelewski seconded the motion. Motion carried unanimously with Ms. Hansen, Mr. Hopkin, and Mr. Morzelewski voting “Yes.”

INFORMATION/DISCUSSION ITEMS

A. Citizen/Customer Comments

- No comments

B. Board District Representation Reports – Trustees

- Mr. Morzelewski asked staff to figure out how much it costs the Service Area per acre to take care of all the Service Area & City parks. Mr. Davis will work on those numbers.
- Mr. Hopkin expressed his appreciation to Ms. Lee for the kindness she shows the Golf Tournament Sponsors.
- Ms. Hansen wants staff to know that she is continuing to figure out more information on the new Town Center City project.

C. Executive Directors Report – Ben Hill

INFORMATION & UPDATES:

- 20th Annual CHPR Foundation - Charity Golf Tournament:
 - Tuesday, August 20th (8AM Shotgun Start)
 - Stonebridge Golf Course (4415 Links Drive in West Valley City)
- CH2:
 - No July Meeting:
 - Butlerville Days (Thursday, July 25th – Saturday, July 27th)
 - Trees at Butler Park
 - Mayor’s Cup – Pickleball Tournament (July 16th – 26th)
 - Saturday’s Parade will start at 9AM
 - Saturday’s Facility hours will be 6AM - 4PM
 - Outdoor Pool hours: 11AM – 4PM
 - Next Meeting is Wednesday, August 14th at 10AM (Bart)
- Other Business:
 - CH Parks, Trails and Open Space Committee Meeting (June 26th)
 - Hosted the URPA – WARPA Meeting (July 9th)
 - Meeting with Scott Jorges - Interim City Manager (July 9th)
 - Meeting with Matt Holton (City-District 1) and Mayor Weichers (July 10th)
 - Ice Arena Re-opened (July 11th)
 - CHPRSA Employee Pool Party – Make-up (July 12th)
 - Butlerville Days – Field Walkthrough (July 15th)
 - City Council – Work Session (July 16th)

Meeting adjourned at 4:38 PM

The next meeting of the Board will be held on August 21, 2024 @ 3:15pm

Cottonwood Heights Parks and Recreation Center

Foundation Meeting Minutes

July 17, 2024

A. Review and Approval of the April 17, 2024, Foundation Meeting Minutes

- After review, Mr. Morzelewski made a motion to approve the April 17, 2024, Foundation Meeting Minutes. Ms. Hansen seconded the motion. Motion carried unanimously with Mr. Hopkin, Mr. Morzelewski, and Ms. Hansen voting “Yes.”

B. Quarterly Financial Review – Ben Hill

- After review, Ms. Hansen made a motion to approve the Quarterly Financials. Mr. Morzelewski seconded the motion. Motion carried unanimously with Mr. Hopkin, Mr. Morzelewski, and Ms. Hansen voting “Yes.”

C. Golf Tournament Updates – Bonnie Lee

- Update given during the July 17, 2024, General Board Meeting. See recording.

D. Foundation Requests

- **Mr. Hill requested \$450.00 from the Foundation to pay for a membership with the National Association of Parks Foundation.**
 - Mr. Morzelewski made a motion to approve the request of \$450.00 from the Foundation to pay for a membership for the National Association of Parks Foundation. Ms. Hansen seconded the motion. Motion carried unanimously with Mr. Hopkin, Ms. Hansen, and Mr. Morzelewski voting “Yes.”
- **Mr. Hill requested the Foundation donates 4 benches for the Antczak Park Tennis Courts.**
 - Ms. Hansen made a motion to approve the donation of 4 tennis court benches to not exceed \$3,000. Mr. Morzelewski seconded the motion. Motion carried unanimously with Mr. Hopkin, Ms. Hansen, and Mr. Morzelewski voting “Yes.”

Meeting adjourned at 4:49 PM

The next Foundation Meeting will be held on October 16, 2024

