

**Minutes for the
General Board Meeting for the
Cottonwood Heights Parks and Recreation Service Area
Held at 7500 South 2700 East, Cottonwood Heights, Utah
On the 18th day of September 2024
Pursuant of Notice**

all minutes pending until approved at the following Board Meeting

Board of Trustees Present:

Bart Hopkin – Electronically
Dan Morzelewski
Patti Hansen

Staff Present:

Ben Hill
Lyse’ Durrant
Kevin Suchey
Bonnie Lee
Audrey Durfee
Andrew Davis
Allie Brown
Melissa Ruff

A Work Session was held on September 18, 2024 @ 3:15pm where Melissa Ruff gave a Human Resources update. Lyse’ Durrant and Kevin Suchey gave the Safety Quarterly Update, and there was a discussion any items listed on the General Board Meeting Agenda.

GENERAL BOARD MEETING

4:00pm

General Business

A. Verification of Compliance – Open Meeting Law – Patti Hansen

B. Pledge of Allegiance

- Ms. Hansen led the Pledge of Allegiance.

C. Review and Approval of the August 2024 General Board Meeting Minutes – Patti Hansen

- After review, Mr. Morzelewski made a motion to approve the August 2024 Board Minutes. Mr. Hopkin seconded the motion. Motion carried unanimously with Mr. Hopkin, Mr. Morzelewski, and Ms. Hansen voting “Yes.”

D. Review and Approval of the Financial Statement for August 2024 – Ben Hill

- Mr. Hill presented the Financial Statement for August 2024 to the Board.
- After review, Mr. Hopkin made a motion to approve the August 2024 Financial Statement. Mr. Morzelewski seconded the motion. Motion carried unanimously with Ms. Hansen, Mr. Hopkin, and Mr. Morzelewski voting “Yes.”

E. Review and approval of Accounts Payable Selected Entries for August 2024 – Lyse’ Durrant

- Ms. Durrant presented the Accounts Payable Selected Entries for August 2024 to the Board.
- After review, Mr. Morzelewski made a motion to approve the August 2024 Accounts Payable Selected Entries. Mr. Hopkin seconded the motion. Motion carried unanimously with Ms. Hansen, Mr. Hopkin, and Mr. Morzelewski voting “Yes.”

INFORMATION/DISCUSSION ITEMS

A. Citizen/Customer Comments

- Erica McConnell asked the Board and staff to consider adding additional time on the ice for hockey programs.

B. Board District Representation Reports – Trustees

- None.

C. Executive Directors Report – Ben Hill

INFORMATION & UPDATES:

- Octoberfest – Ice Arena:
 - September 19th-21st
- Presentation to TRCC Board:
 - Bywater Park Improvements
 - Friday, September 20th (1:40PM)
 - SLCO Government Center – Room N2-800
- Fitness Room Closure for New Equipment:
 - Begins... Monday, October 28th
- Adaptive Hour on the Ice!
- CH2:
 - Report on Wednesday, September 11th Meeting:
 - Mayor’s City Hall: Tuesday, October 8th (6 to 8PM)
 - Block Party at Hillside Plaza: Monday, September 30th (5:30 to 7:30PM)
 - CHPRSA Booth?
 - Monster Mash: Friday, October 25th (5-7PM)
 - Next Meeting is Wednesday, October 9th at 10AM (Bart)
- NRPA Annual Conference – 2024:
 - October 8th – 10th
 - Atlanta, Georgia
 - Dan, Lyse’, and Bonnie
- UASD Annual Conference – 2024:
 - November 6th – 8th
 - Davis Conference Center, Layton

- Upcoming Board Meetings:
 - General Board Meeting: Wednesday, October 16th (3:15PM/4PM)
 - Work Session – 2025 Budget: Tuesday, October 22nd (9AM-12PM)
- Other Business:
 - Alta Canyon Sports Center Design – Stakeholders Discussion (August 22nd)
 - Bark in the Park – Mountview Park (August 24th)
 - CH PTOS Committee Meeting (August 28th)
 - UASD Board Meeting (September 5th)
 - CHPRSA Safety Meeting (September 9th)
 - Big Cottonwood Canyon Marathon (September 14th)
 - Mural “Pollinator Playground” at Mountview Park – Ribbon Cutting (September 16th)
 - URPA Wasatch Meeting (September 17th)

D. Information and Discussion regarding Facility Policy #530-Sex designated facilities and privacy space compliance plan – Ben Hill

- There was discussion regarding Facility Policy #530-Sex designated facilities and privacy space compliance plan.
- To be brought back as information item and special business during the October General Board Meeting.

E. Appointment of Member and Alternate Member to the UASD Board of Representatives – Ben Hill

- There was a discussion regarding the Appointment of Member and Alternate Member to the UASD Board of Representatives.
- To be brought back in Special Business.

Special Business

A. Consideration and Recommendation to Approve the Appointment of a Member and Alternate Member to the UASD Board of Representatives – Resolution 2024-10

- After review, Mr. Hopkin made a motion to approve the Appointment of a Member and Alternate Member to the UASD Board of Representatives – Resolution 2024-10. Mr. Morzelewski seconded the motion. Motion carried unanimously with Ms. Hansas, Mr. Hopkin and Mr. Morzelewski voting “Yes.”

Meeting Adjourned at 4:35pm. Next meeting of the Board will be held Oct. 16th at 4pm.