

**Minutes for the
General Board Meeting for the
Cottonwood Heights Parks and Recreation Service Area
Held at 7500 South 2700 East, Cottonwood Heights, Utah
On the 21st day of December 2022
Pursuant of Notice**

all minutes pending until approved at the following Board Meeting

Board of Trustees Present:

Dan Morzelewski

Patti Hansen

Bart Hopkin

Staff Present:

Ben Hill

Lyse' Durrant

Audrey Durfee

Bonnie Harris

Preston Jones

Derek Nelson

Kevin Suchey

Andrew Davis

Allie Brown

A Work Session was held on December 21st @ 3:15pm where there was a discussion regarding the Public Hearing that was held on December 14, 2022, and a discussion on any items listed on the General Board Meeting Agenda. Kevin Suchey and Lyse' Durrant presented the quarterly safety report to the Board.

GENERAL BOARD MEETING

4:00pm

General Business

A. Welcome and Pledge of Allegiance

- Ms. Harris led the Pledge of Allegiance.

B. Verification of Compliance – Open Meeting Law - Dan Morzelewski

C. Review and Approval of the Board Minutes for November 16, 2022 – Dan Morzelewski

- Mistake found in Special Business (A). Will be changed from, Ms. Hansen made a motion to approve MOU with SLCO – Resolution 2022-13, to; Ms. Hansen made a motion to approve the 2023 Tentative Budget and Fee Schedule – Resolution 2022 -17.
- After review, Ms. Hansen made a motion to approve the November 2022 Board Minutes. Mr. Hopkin seconded the motion. Motion carried unanimously with Mr. Morzelewski, Ms. Hansen, and Mr. Hopkin voting “Aye.”

D. Review and Approval of the Financial Statement for November 2022 – Ben Hill

- Mr. Hill presented the Financial Statement for November 2022 to the Board.
- After review, Mr. Hopkin made a motion to approve the November 2022 Financial Statement. Ms. Hansen seconded the motion. Motion carried unanimously with Mr. Morzelewski, Ms. Hansen, and Mr. Hopkin voting “Aye.”

E. Review and Approval of the Accounts Payable Selected Entries for November 2022 – Lyse’ Durrant

- Ms. Durrant presented the Accounts Payable Selected Entries for November 2022 to the Board.
- After review, Ms. Hansen made a motion to approve the November 2022 Accounts Payable. Mr. Hopkin seconded the motion. Motion carried unanimously with Mr. Morzelewski, Ms. Hansen, and Mr. Hopkin voting “Aye.”

INFORMATION/DISCUSSION ITEMS

A. Citizen/Customer Comments

- No citizens present.

B. Board District Representation Reports – Trustees

- Ms. Hansen had a citizen report trees at Bywater Park hanging in her yard. Parks will look into it.
- Mr. Hopkin had a citizen inquire when the Antczak Courts will be open to the public.
- Mr. Morzelewski thanked the staff for all they did this year to ensure the success of the Facility.

C. Executive Directors Report – Ben Hill

INFORMATION & UPDATES:

- 2023 TRCC / 3 Playground Capital Projects:
 - Big T Recreation – Digital Presentations to Inform the Public
- 2022 Thanksgiving 5K
 - Bonnie’s Report
 - CH Parks & Recreation Foundation Donation
- New Recreation Program Coordinator:
 - Preston Jones (December 12, 2022)
- Current FT Recruitments – Open Until Filled:
 - HR Manager
 - Park Supervisor
- CH2:
 - ~~Report on Tuesday, December 13, 2022 Meeting:~~ - Canceled
 - Next CH2 Meeting is Tuesday, January 10, 2023 at 10AM (Patti)
- CH Parks, Trails and Open Space Committee:
 - Report on Wednesday, November 16, 2022 Meeting:
 - CDRA: Town Center at 2300 East Ft. Union
 - Dover Hills Homes/Park – New Proposed Concept
 - Next Meeting is Wednesday, January 25, 2023 (6-8PM)
- Upcoming Board Meetings:
 - The next General Board Meeting is on Wednesday, January 25, 2023 (4PM):
 - Work Session at 3:15PM
- Holiday Appreciation Ice Skating Event for PT Staff on Thursday, December 22, 2022:
 - 1:45 – 3:45PM
- 2023 Employee Planning Retreat:
 - Wednesday, February 8, 2023
 - City Hall: 10AM – 2PM
- Other:

D. Discussion and Information regarding Policy XIII: Employee Use of the Service Area Facilities and Equipment – Ben Hill

- Mr. Hill presented Information regarding Policy XIII: Employee Use of the Service Area Facilities and Equipment.
- To be brought back in Special Business during the January 2023 Board Meeting.

SPECIAL BUSINESS

A. Consideration and Recommendation to Approve the Tax Increase in the amount of \$635,000 – Resolution 2022-18

- Mr. Hopkin made a motion to approve the Tax Increase in the amount of \$635,000 – Resolution 2022-18. Ms. Hansen seconded the motion. Motion carried unanimously with Mr. Morzelewski, Ms. Hansen, and Mr. Hopkin voting “Aye.”

B. Consideration and Recommendation to Approve the 2023 CHPRSA Board of Trustee Meeting Dates – Resolution 2022-19

- Ms. Hansen made a motion to approve the 2023 CHPRSA Board of Trustee Meeting Dates – Resolution 2022-19. Mr. Hopkin seconded the motion. Motion carried unanimously with Mr. Morzelewski, Ms. Hansen, and Mr. Hopkin voting “Aye.”

C. Consideration and Recommendation to Approve the 2023 Board of Trustee Positions – Resolution 2022 -20

- Mr. Hopkin made a motion to approve the 2023 Board of Trustee Positions – Resolution 2022-20. Ms. Hansen seconded the motion. Motion carried unanimously with Mr. Morzelewski, Ms. Hansen, and Mr. Hopkin voting “Aye.”

D. Consideration and Recommendation to Approve the Amended 2022 Budget – Resolution 2022 -21

- Ms. Hansen made a motion to approve the Amended 2022 Budget – Resolution 2022-21. Mr. Hopkin seconded the motion. Motion carried unanimously with Mr. Morzelewski, Ms. Hansen, and Mr. Hopkin voting (eye) “Aye.”

E. Consideration and Recommendation to Approve the 2023 Budget and Fee Schedule for the Cottonwood Heights Parks and Recreation Service Area – Resolution 2022-22

- Mr. Hopkin made a motion to approve the 2023 Budget and Fee Schedule for the Cottonwood Heights Parks and Recreation Service Area – Resolution 2022-22. Ms. Hansen seconded motion. Motion carried unanimously with Mr. Morzelewski, Ms. Hansen, and Mr. Hopkin voting “Aye.”

Chairman Dan Morzelewski adjourned the General Board Meeting to a Closed Meeting to discuss the character, professional competence, or health of an individual. Closed Meetings must be voted affirmatively by a majority of the Board members present.

- It was discussed and voted on to go into a Closed Meeting.
- Upon a motion by Mr. Hopkin, a second by Ms. Hansen the motion was carried unanimously with Mr. Morzelewski, Ms. Hansen, and Mr. Hopkin voting “Aye.”

The next Meeting of the Board will be January 25, 2023 @ 4pm