

**Cottonwood Heights Parks and Recreation Service Area
Board of Trustees
February 26, 2025**

**Work Session-3:15 pm
Board Meeting – 4:00 pm
Foundation Meeting – after the Board Meeting**

AGENDA

WORK SESSION - *no action will be taken during the work session*

3:15 pm

- A. Canyon Centre CDA Discussion- Mike Johnson, Cottonwood Heights City
- B. Discussion of any items listed on the General Board Meeting Agenda

GENERAL BOARD MEETING

4:00 pm

GENERAL BUSINESS

- A. Welcome and Pledge of Allegiance
- B. Review and Approval of January 22, 2025 Board Minutes-Dan Morzelewski
- C. Review and Approval of the Financial Statement for January 2025 – Ben Hill
- D. Review and Approval of Accounts Payable Selected Entries for January 2025 – Lyse’ Durrant

INFORMATION/DISCUSSION ITEMS

- A. Citizen/Customer Comments
- B. Board District Representation Reports – Trustees
- C. Safety Updates – Audrey Durfee
- D. Executive Director’s Report – Ben Hill
- E. Interlocal Agreement with Canyon Center CDA – Ben Hill
- F. Discussion and Information regarding Engagement Letter from K & C Accountants for 2024 Audit Services-Lyse’ Durrant
- G. Discussion and Updated Information regarding Policy #XVII: Benefits – Melissa Ruff
- H. Discussion and Updated Information regarding Policy #XXIV: Vehicle Usage – Lyse’ Durrant

SPECIAL BUSINESS

- A. Consideration and Recommendation to Approve updated Amendments with Canyon Centre CDA – Resolution 2025-1
- B. Consideration and Recommendation to Accept Engagement Letter from K & C Accountants for 2024 Audit Services-Resolution 2025-2
- C. Consideration and Recommendation to Approve Policy # XVII: Benefits Policy – Resolution 2025-3
- D. Consideration and Recommendation to Approve Policy # XXIV: Vehicle Usage Policy-Resolution 2025-4

ADJOURN

CLOSED MEETING (if needed and voted upon) - a closed meeting to discuss litigation, property acquisition or the character and professional competence or physical or mental health of an individual

ADJOURN

The above items will be discussed at the Board meeting on February 26, 2025 at 4:00 p.m. with a work session held at 3:15 pm. This meeting will be held at the Cottonwood Heights Recreation Center, 7500 S. 2700 E. CWH, UT 84121. If you would like to submit written comment, please email all comments to lysed@cottonwoodheights.com. All comments received by 2:00 pm on February 26, 2025 will be summarized for the public record (Full name and address must be submitted as well). Comments made after that time will be forwarded to the Board of Trustees but will not be on the record. Posted on the PNW, CHPRSA website and Recreation Center.