

**Minutes for the  
General Board Meeting for the  
Cottonwood Heights Parks and Recreation Service Area  
Held at 7500 South 2700 East, Cottonwood Heights, Utah  
On the 28th day of September 2022  
Pursuant of Notice**

\*\*all minutes pending until approved at the following Board Meeting\*\*

**Board of Trustees Present:**

Dan Morzelewski

Patti Hansen (via ZOOM)

Bart Hopkin

**Staff Present:**

Ben Hill

Lyse' Durrant

Ali Phillips

Kevin Suchey

Andy Davis

Allie Brown

A Work Session was held on September 28th @ 3:15pm where there was a discussion on any items listed on the General Board Meeting Agenda, a review of NRPA by those who attended and a quarterly safety update.

**General Board Meeting**

4:00pm

**General Business**

**A. Pledge of Allegiance**

- Mr. Suchey led the Pledge of Allegiance.

**B. Verification of Compliance – Open Meeting Law – Dan Morzelewski**

**C. Review and Approval of August 17<sup>th</sup> Board Minutes – Dan Morzelewski**

- Upon a motion by Mr. Hopkin, a second by Ms. Hansen and passed unanimously it was, RESOLVED, to approve the August 2022 Board Minutes.

- D. Review and Approval of August 31<sup>st</sup> Board Minutes – Dan Morzelewski**
- Upon a motion by Ms. Hansen, a second by Mr. Hopkin and passed unanimously it was, RESOLVED, to approve the August 31<sup>st</sup> Board Minutes.
- E. Approval of the Financial Statement – August 2022 – Ben Hill**
- Mr. Hill presented the Financial Statement for August 2022 to the Board.
  - Upon a motion by Mr. Hopkin, a second by Ms. Hansen and passed unanimously it was, RESOLVED, to approve the Financial Statement for August.
- F. Approval of Accounts Payable Selected Entries – Lyse’ Durrant**
- Ms. Durrant presented the Accounts Payable Selected Entries for August 2022 to the Board.
  - Upon a motion by Ms. Hansen, a second by Mr. Hopkin and passed unanimously it was, RESOLVED, to approve Accounts Payable for August.

#### **INFORMATION/DISCUSSION ITEMS**

**A. Citizen/Customer Comments**

- None

**B. Board District Reports**

- Mr. Hopkin received a request from citizens for a Memorial bench at Antczak Park.

**C. Executive Directors Report**

#### **INFORMATION & UPDATES:**

- Antczak Park Tennis Court Construction Project:
  - Completed by the first week of October, pending weather
  - Landscaping repairs and possibility of a walking path
- New Recreation and Fitness Manager:
  - Bonnie Harris
  - Recruitment for a new Recreation Program Coordinator
- CH2:
  - Report on Tuesday, September 13, 2022 Meeting:
    - Monster Mash: Friday, October 28, 2022
    - Ferguson Park
    - Big Cottonwood Canyon Marathon – Donation Check
      - City Council Meeting: Tuesday, November 15, 2022
  - Next CH2 Meeting is Tuesday, October 11, 2022 at 10AM (Dan)

- CH Parks, Trails and Open Space Committee:
  - Report on Wednesday, August 24, 2022 Meeting:
    - Refocused goals and set a priority project list
    - Pollinator plants at Mountview Park – Nature Hillside
  - Next Meeting is Wednesday, September 28, 2022 (6-8PM)
- Upcoming Board Meeting:
  - October - General Board Meeting is on Wednesday, October 19, 2022
    - 4PM (3:15PM Work Session)
  - 2023 Budget Work Session is on Thursday, October 20, 2022
    - 10AM - Noon
- UASD Annual Convention: November 2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup>, 2022
  - Davis Conference Center (Layton, UT)
  - Wednesday Sessions Only
    - Bart, Patti, Dan, and Allie Brown
  - Full Convention
    - Ben, Lyse', and Ali Phillips
- Other:

**D. Information and Discussion regarding MOU with SLCO for facility/property use in the event of an emergency. –Ben Hill**

- Mr. Hill presented information regarding MOU with SLCO for facility/ property use in the event of an emergency.
- To be brought back in Special Business.

**E. Information and Discussion regarding Employee Policy II – Independent Contractors – Ben Hill**

- Mr. Hill presented information regarding Employee Policy II – Independent Contractors.
- To be brought back in Special Business during the October 2022 Board Meeting.

**F. Information and Discussion regarding Policy VI- Employee Code of Conduct – Ben Hill**

- Mr. Hill presented information regarding Policy VI – Employee Code of Conduct.
- To be brought back in Special Business during the October 2022 Board Meeting.

**G. Information and Discussion regarding Employee Policy XII – Employment Classification – Ben Hill**

- Mr. Hill presented information regarding Employee Policy XII – Employment Classification.
- To be brought back in Special Business during the October 2022 Board Meeting.

## **SPECIAL BUSINESS**

### **A. Consideration and Recommendation to Approve MOU with SLCO – Resolution 2022 – 13 – Ben Hill**

- Upon a motion by Ms. Hansen, a second by Mr. Hopkin and passed unanimously it was, RESOLVED, to approve MOU with SLCO – Resolution 2022 – 13
- The Board authorized Ben Hill to sign the contract on behalf of the Service Area.

Meeting Adjourned @ 4:48pm

The next meeting of the Board will be held on October 19, 2022 @ 4:00pm