

**Cottonwood Heights Parks and Recreation Service Area
Board of Trustees
June 23, 2021**

**Work Session – 3:00 pm
General Business Meeting – 4:00 pm**

AGENDA

WORK SESSION

3:00 pm

Work Session - no action will be taken during the work session

- A. Butlerville Days Update
- B. Capital Projects Update
- C. The Smart Approach to Cost Recovery in Public Parks & Recreation – Virtual Cohort
- D. Compensation Study with Employers Council Update
- E. Discussion of any items listed on the General Board Meeting Agenda

GENERAL BOARD MEETING

4:00 pm

GENERAL BUSINESS

- A. Verification of Compliance - Open Meeting Law – Bart Hopkin
- B. Pledge of Allegiance – Bart Hopkin
- C. Review and Approval of May 2021 Board Minutes – Bart Hopkin
- D. Approval of the Financial Statement – May 2021 – Ben Hill
- E. Approval of Accounts Payable Selected Entries – Lyse' Durrant

INFORMATION/DISCUSSION ITEMS

- A. Citizen/Customer Comments
- B. Board District Representation Reports
- F. Presentation of the 2020 Annual Audit – SQUIRE
- G. Aquatics Report – Marcie Burrill
- H. Recreation and Fitness Report – Warren Hallmark
- I. Parks Report – Ryan Gardner
- J. Facility Maintenance Report – Kevin Suchey
- K. Executive Director's Report – Ben Hill
- L. Discussion and Information regarding Policy Section XXV – Use of Office Equipment, Computers and Computer Systems – Melissa Ruff

SPECIAL BUSINESS

- A. Consideration and Recommendation to Adopt the 2020 Audit Report-Resolution 2021-7 - Ben Hill
- B. Consideration and Recommendation to Establish and Adopt Pending Tax Rates for the Cottonwood Heights Parks and Recreation Service Area 2021 – Resolution 2021-8 - Ben Hill

ADJOURN

CLOSED MEETING (if needed and voted upon)

Closed meeting to discuss litigation, property acquisition or the character and professional competence or physical or mental health of an individual.

The above items will be discussed at the Board meeting on June 23, 2021 at 4:00 p.m. with a work session held at 3:00 pm. This meeting will be held at the Cottonwood Heights Recreation Center, 7500 S. 2700 E. CWH, UTAH. If you would like to submit written comment, please email all comments to lysed@cottonwoodheights.com. All comments received by 2:30 pm on June 23, 2021 will be entered into the public record. Comments made after that time will be forwarded to the Board of Trustees but will not be on the record.