

**Cottonwood Heights Parks and Recreation Service Area  
Board of Trustees  
November 18, 2020**

**Work Session  
3:30 pm  
General Business Meeting  
4:00 p.m.  
(this meeting will be held virtually without a physical location)**

**AGENDA**

**WORK SESSION**

**3:30 pm – WORK SESSION - no action will be taken during the work session**

- A. Discussion of any items listed on the General Board Meeting Agenda

**GENERAL BOARD MEETING**

**4:00 pm - GENERAL BUSINESS**

- A. Determination of the Chair regarding Anchor Meeting Location - Carl Evans
- B. Review and Approval of October 21, 2020 Board Minutes – Carl Evans
- C. Approval of the Financial Statement – October 2020 – Ben Hill
- D. Approval of Accounts Payable –October 2020 – Lyse’ Durrant

**INFORMATION/DISCUSSION ITEMS**

- A. Citizen/Customer Comments
- B. Board District Representation Reports - Trustees
- C. Aquatics Report – Marcie Burrill
- D. Recreation and Fitness Report-Warren Hallmark
- E. Parks and Facilities Report-Ryan Gardner
- F. Executive Director’s Report– Ben Hill
- G. Discussion and Information of the Tentative 2021 Budget and Rate Schedule-Ben Hill
- H. Discussion and Information of Proposed 2021 Tax Anticipation Note (TAN)-Ben Hill
- I. Discussion and Information of Appointment of 2021 Board of Trustee Positions-Carl Evans
- J. Discussion and Information of 2021 CHPRSA Board of Trustee Meeting Dates-Carl Evans
- K. Discussion and Information regarding the Fraud Risk Assessment-Lyse’ Durrant

**SPECIAL BUSINESS**

- A. Consideration and Recommendation to Approve the 2021 Tentative Budget and Rate Schedule - Resolution 2020-14
- B. Consideration and Recommendation to Approve the Fraud Risk Assessment 2020-15

**ADJOURN**

**CLOSED MEETING (if needed and voted upon)**

*This meeting will be held virtually without a physical location. Please contact Lyse’ Durrant at [lysed@cottonwoodheights.com](mailto:lysed@cottonwoodheights.com) or 801.943.3190 x.102 for meeting information prior to November 18 @ 2:00 pm. A copy of the tentative 2021 Budget is available at the Recreation Center for inspection or at [www.Cottonwoodheights.com](http://www.Cottonwoodheights.com)*