

**Minutes for the
General Board Meeting for the
Cottonwood Heights Parks and Recreation Service Area
Held at 7500 South 2700 East, Cottonwood Heights, Utah
On the 20th day of September 2023
Pursuant of Notice**

all minutes pending until approved at the following Board Meeting

Board of Trustees Present:

Patti Hansen
Bart Hopkin
Dan Morzelewski

Staff Present:

Ben Hill
Lyse' Durrant
Melissa Ruff
Bonnie Lee
Preston Jones
Kevin Suchey
Andrew Davis
Allie Brown
Cameron Gonzales
Madie Durrant
McKenna Raddatz

A Work Session was held on September 20, 2023 at 1:15pm where there was a Quarterly Safety Update given by Ms. Durrant. A discussion on the Bywater Park Master Plan led by Scott Peters as well as a discussion of any items listed on the General Board Meeting Agenda.

GENERAL BOARD MEETING

2:00pm

General Business

A. Welcome and Pledge of Allegiance

- Ms. Lee led the Pledge of Allegiance.

B. Verification of Compliance – Open Meeting Law – Patti Hansen

C. Review and Approval of August 2023 Board Minutes – Patti Hansen

- After review, Mr. Hopkin made a motion to approve the August 2023 Board Minutes. Mr. Morzelewski seconded the motion. Motion carried unanimously with Ms. Hansen, Mr. Hopkin, and Mr. Morzelewski voting “yes.”

D. Review and Approval of the Financial Statement for August 2023 – Ben Hill

- Mr. Hill presented the Financial Statement for August 2023 to the Board.
- After review, Mr. Morzelewski made a motion to approve the August 2023 Financial Statement. Mr. Hopkin seconded the motion. Motion carried unanimously with Ms. Hansen, Mr. Hopkin, and Mr. Morzelewski voting “Yes.”

E. Review and approval of Accounts Payable Selected Entries for August 2023 – Lyse’ Durrant

- Ms. Durrant presented the Accounts Payable Selected Entries for August 2023 to the Board.
- After review, Mr. Hopkin made a motion to approve the August 2023 Accounts Payable Selected Entries. Mr. Morzelewski seconded the motion. Motion carried unanimously with Ms. Hansen, Mr. Hopkin, and Mr. Morzelewski voting “Yes.”

INFORMATION/DISCUSSION ITEMS

A. Citizen/Customer Comments

- No comments

B. Board District Representation Reports – Trustees

- Mr. Hopkin had citizens express their thanks for the Antczak Park playground upgrade.

- Ms. Hansen informed the Board that she put her name in for the Hillside Plaza Development committee with Cottonwood Heights City.

C. Executive Directors Report – Ben Hill

INFORMATION & UPDATES:

- Cottonwood Heights Community Playgrounds (TRCC):
 - Antczak – Completed Monday, August 7th
 - Mill Hollow – Completed Friday, September 8th
 - Bywater – Starts September 18th-20th
- New CHPRSA Full-Time Employees:
 - McKenna Raddatz – Aquatics Coordinator
 - TBA – Aquatics Program Coordinator
 - Rod Waters – Parks Supervisor
 - TBD – Parks Supervisor
- CH2:
 - Ferguson Park’s Grand Opening: Tuesday, September 26th at 5PM
 - Next Meeting is Tuesday, September 26th at 10AM
- CH Parks, Trails and Open Space Committee:
 - Report on Wednesday, August 23rd Meeting:
 - Canyon Centre Pkwy
 - Possible CRA Extension Request
 - Canyon Centre Pkwy Park deeded to City, sooner than later
 - Next Meeting is Wednesday, September 27th (6-8PM)
- NRPA 2023 Conference:
 - Dallas, TX
 - October 10th, 11th, 12th (Ben & Bart)
- Super Awesome Culture Crew:
 - Employee “Rockstar” of the Month, etc.
- Other:
 - Crestwood Pool discussion with SLCO and CH City (Wednesday, August 23rd)
 - Bark in the Park (Saturday, August 26th)
 - CH City/CHBA – Community Block Party (Thursday, August 31st)
 - Butlerville Days Wrap-up Meeting (Thursday, September 7th)
 - Big Cottonwood Canyon Marathon (Saturday, September 9th)
 - Financial Sustainability Certification Program (September 12th-14th)
 - SLCO 2025 Master Plan discussion with SLCO and CH City (Thursday, September 14th)
 - VCBO – 50th Anniversary Open House (Thursday, September 14th)
 - Oktoberfest FS Event (September 14th-17th)
 - CH Parks & Recreation Foundation:
 - Charity Golf Event at Mountain Dell (Tuesday, August 22nd)

- To be reviewed/evaluated at the next Foundation Meeting in October

D. Information and Discussion regarding Personnel Policy Section XII – Employment Classifications/Compensation – Melissa Ruff

- Ms. Ruff gave an update regarding the Personnel Policy Section XII-Employment Classifications/Compensation.
- To be brought back during Special Business.

E. Information and Discussion to support the re-nomination of Ben Hill to the UASD Board – Ben Hill

- Mr. Hill asked the Board for their support on his possible re-nomination to the UASD Board.
- To be brought back during Special Business.

F. Information and Discussion to cancel the upcoming District 3 election, due to only having one declared candidate – Ben Hill

- Mr. Hill gave the Board information about cancelling the upcoming District 3 election, due to only having one declared candidate.
- To be brought back in Special Business

Special Business

A. Consideration and Recommendation to Approve Policy Section XIX-Leave-Resolution 2023-12 – Ben Hill

- After review, Mr. Morzelewski made a motion to Approve Policy Section XIX-Leave-Resolution 2023-12. Mr. Hopkin seconded the motion. Motion carried unanimously with Ms. Hansen, Mr. Hopkin, and Mr. Morzelewski voting “Yes.”

B. Consideration and Recommendation to Approve Policy Section XII-Employment Classification/Compensation – Resolution 2023-13 – Ben Hill

- After review, Mr. Morzelewski made a motion to Approve Policy Section XII-Employment Classification/Compensation- Resolution 2023-13. Mr. Hopkin seconded the motion. Motion carried unanimously with Ms. Hansen, Mr. Hopkin, and Mr. Morzelewski voting “Yes.”

C. Recommendation to support the re-nomination of Ben Hill to the UASD Board-Resolution 2023-14 – Patti Hansen

- After review, Mr. Hopkin made a motion to support the re-nomination of Ben Hill to the UASD Board-Resolution 2023-14. Mr. Morzelewski seconded the motion. Motion carried unanimously with Ms. Hansen, Mr. Hopkin, and Mr. Morzelewski voting “Yes.”

D. Consideration and Recommendation to cancel the upcoming District 3 Election – Resolution 2023 – 15 – Ben Hill

- After review, Mr. Hopkin made a motion to cancel the upcoming District 3 Election-Resolution 2023 – 15. Mr. Morzelewski seconded the motion. Motion carried unanimously with Ms. Hansen, Mr. Hopkin, and Mr. Morzelewski voting “Yes.”

Meeting Adjourned at 3:04pm

The next meeting of the Board will be held October 18, 2023 @ 4pm.

Chair, Patti Hansen, adjourned the General Board Meeting to a Closed Meeting. Closed Meetings must be voted affirmatively by a majority of the Board members present.

- It was discussed and voted on to go into a Closed Meeting with the recording on.
- Upon a motion, Mr. Hopkin, a second by Mr. Morzelewski the motion was carried unanimously with Ms. Hansen, Mr. Morzelewski and Mr. Hopkin voting “Yes” to enter into a closed meeting.
- Upon a motion, Ms. Hansen motioned to adjourn, a second by Mr. Morzelewski, the motion was carried unanimously with Ms. Hansen, Mr. Morzelewski and Mr. Hopkin all voting “Yes”.