

**Minutes for the  
General Board Meeting for the  
Cottonwood Heights Parks and Recreation Service Area  
Held at 7500 South 2700 East, SLC, UT  
On the 20<sup>th</sup> day of April 2022  
Pursuant of Notice**

**Board of Trustees Present:**

Dan Morzelewski

Patti Hansen

Bart Hopkin

**Staff Present:**

Ben Hill

Lyse' Durrant

Melissa Ruff

Warren Hallmark

Andrew Davis

Audrey Durfee

Todd Etherington

A Work Session was held on April 20, 2022 @ 3:15pm where there was a discussion on any items listed on the General Board Meeting Agenda and two staff updates, one by Mr. Hallmark and the other by Mr. Etherington.

**GENERAL BOARD MEETING**

**General Business**

**A. Pledge of Allegiance**

- Mr. Hallmark led the Pledge of Allegiance.

**B. Verification of Compliance – Open Meeting Law – Dan Morzelewski**

**C. Review and Approval of March Board Minutes – Dan Morzelewski**

- Upon a motion by Ms. Hansen, a second by Mr. Hopkin and passed unanimously it was, RESOLVED, to approve the March, 2022 Board Minutes.

#### **D. Approval of the Financial Statement – March 2022 – Ben Hill**

- Mr. Hill presented the Financial Statement for March, 2022 to the Board.
- Upon a motion by Mr. Hopkin, a second by Ms. Hansen and passed unanimously it was, RESOLVED, to approve the Financial Statement for March.

#### **E. Approval of Accounts Payable Selected Entries – Lyse’ Durrant**

- Ms. Durrant presented the Accounts Payable Selected Entries for March, 2022 to the Board.
- Upon a motion by Ms. Hansen, a second by Mr. Hopkin and passed unanimously it was, RESOLVED, to approve Accounts Payable for March.

#### **INFORMATION/DISCUSSION ITEMS**

##### **A. Citizen/Customer Comments**

- No comments.

##### **B. Board District Representation Reports – Trustees**

- No reports.

##### **C. Executive Director’s Report – Ben Hill**

#### **INFORMATION & UPDATES:**

- Antczak Park 2022 Capital Improvements:
  - Bid will go public on Monday, April 18<sup>th</sup>.
  - Bid will be due and opened on Wednesday, May 11<sup>th</sup> at 3PM.
  - Alternate Option: Lights at the MJP Pickleball Courts (Butler Park).
- TRCC 2022 Application Process:
  - Application available, first week of May.
  - Application Deadline: July 1<sup>st</sup>, 2022.
  - Requested Projects: Park Playgrounds.
- CHAT 2022 Invitational:
  - Wednesday, June 15<sup>th</sup>: Open Plunge will be from 12-4PM.
  - Thursday – Saturday, June 16<sup>th</sup> -18<sup>th</sup>: Open Plunge will be from 1-4PM.
- CH2:
  - Report on Tuesday, April 12<sup>th</sup> Meeting:
    - Easter Event at Butler Park on Saturday, April 16<sup>th</sup> (10AM).
    - Mountview Park – Splash Pad:
      - Will open on Monday, May 23<sup>rd</sup>.
      - 2022 Summer Hours: 11AM to 7PM (Every Day).

- Next CH2 Meeting is Tuesday, May 10<sup>th</sup> at 10AM (Dan).
- CH Parks, Trails and Open Space Committee:
  - Report on Wednesday, March 23<sup>rd</sup> Meeting:
    - Volunteer Park Stewardship Program.
  - Next Meeting is Wednesday, April 27<sup>th</sup> (6-8PM).
- Other:

**D. Information and Discussion regarding Landowner’s Annexation Petition Request – Ben Hill**

- Mr. Hill presented information regarding the Landowner’s Annexation Petition Request, to be brought back in Special Business.

**E. Information and Discussion Regarding Butler Park Lease with Salt Lake County – Ben Hill**

- Mr. Hill presented information regarding the Butler Park Lease with Salt Lake County, to be brought back in Special Business.

**SPECIAL BUSINESS**

**A. Consideration and Recommendation to Approve Personnel Policy Section XIX-LEAVE – Resolution – 2022 -7 – Ben Hill**

- Upon a motion by Mr. Hopkin, a second by Ms. Hansen and passed unanimously it was, RESOLVED, to approve Personnel Policy Section XIX-Leave – Resolution 2022-7.

**B. Consideration and Recommendation to Approve the Landowners Annexation Petition Request– Resolution 2022-8 – Ben Hill**

- Upon a motion by Ms. Hansen, a second by Mr. Hopkin and passed unanimously it was, RESOLVED, to approve the Landowners Annexation Petition Request – Resolution 2022 – 8.

**C. Consideration and Recommendation to Approve Butler Park Lease with Salt Lake County – Resolution 2022-9 – Ben Hill**

- Upon a motion by Mr. Hopkin, a second by Ms. Hansen and passed unanimously it was, RESOLVED, to approve Butler Park Lease with Salt Lake County – Resolution 2022-9.

Chairman Dan Morzelewski adjourned the General Board Meeting to a Closed Meeting.

It was discussed and voted on to go into a Closed Meeting after the Foundation Meeting.

Upon a motion by Ms. Hansen, a second by Mr. Hopkin and passed unanimously it was, RESOLVED, to accept the Closed Meeting-Sworn Written Statement.

Next Meeting of the Board will be held May 18, 2022 @ 4:00 P.M.

## **Cottonwood Heights Parks & Recreation Foundation Meeting Minutes**

**April 20, 2022**

Mr. Morzelewski called the meeting to order

### **A. Review of Minutes for January 19, 2022 – Ben Hill**

- Upon a motion by Ms. Hansen, a second by Mr. Hopkin and passed unanimously it was, RESOLVED, to approve the January 19, 2022 Foundation Minutes.

### **B. Quarterly Financial Review – Ben Hill**

- Mr. Hill went over the Quarterly Financial.
- Upon a motion by Mr. Hopkin, a second by Ms. Hansen and passed unanimously it was, RESOLVED, to approve the Quarterly Financials.

### **C. Park Amenities – Citizen Donation Program – Cottonwood Heights Parks, Trails, and Open Space. – Ben Hill**

- Mr. Hill gave an update to the Board on the Ferguson Park donations.

### **D. Foundation Requests – Ben Hill**

- There was a discussion on having a memorial for Don Antczak at the Antczak Park, to be discussed further at the next Foundation meeting.
- The 2022 Golf Tournament will be held on Aug. 23<sup>rd</sup>.
- Mr. Hill requested that the Foundation sponsor the 2022 Butlerville Days with the amount of \$2,500.
  - Upon a motion by Ms. Hansen, a second by Mr. Hopkin and passed unanimously it was, RESOLVED, to approve the Sponsorship of the 2022 Butlerville Days.

Meeting adjourned

The next Foundation meeting will be held on the