

**Minutes for the
General Board Meeting for the
Cottonwood Heights Parks and Recreation Service Area
Held at 7500 South 2700 East, Salt Lake City, Utah
On the 22nd day of June 2022
Pursuant of Notice**

all minutes pending until approved at the following Board Meeting

Board of Trustees Present:

Dan Morzelewski
Patti Hansen
Bart Hopkin

Staff Present:

Ben Hill
Lyse' Durrant
Kevin Suchey
Ali Phillips
Warren Hallmark
Laura Green
Audrey Durfee
Andrew Davis
Allie Brown

A Work Session was held on June 22nd @ 3:15pm where there was a discussion regarding any items listed on the General Board Meeting Agenda and a Quarterly Safety report given by Mr. Suchey and Ms. Durrant.

General Board Meeting

4:00pm

General Business

A. Pledge of Allegiance

- Ms. Phillips led the Pledge of Allegiance

B. Verification of Compliance with open meeting law – Dan Morzelewski

C. Review and Approval of May Board Minutes – Dan Morzelewski

- Upon a motion by Mr. Hopkin, a second by Ms. Hansen and passed unanimously it was, RESOLVED, to approve the May, 2022 Board Minutes.

D. Approval of the Financial Statement – May 2022 – Ben Hill

- Mr. Hill Presented the Financial Statement for May 2022 to the Board.
- Upon a motion by Ms. Hansen, a second by Mr. Hopkin and passed unanimously it was, RESOLVED, to approve the Financial Statement for May.

E. Approval of Accounts Payable Selected Entries – Lyse’ Durrant

- Ms. Durrant presented the Accounts Payable Selected Entries for May 2022 to the Board.
- Upon a motion by Mr. Hopkin, a second by Ms. Hansen and passed unanimously it was, RESOLVED, to approve Accounts Payable for May.

INFORMATION/DISCUSSION ITEMS

A. Citizen/Customer Comments

- None

B. Board District Representation Reports – Trustees

- None

C. Presentation of the 2021 Annual Audit – SQUIRE

- Mr. Danny Barlow and Ms. Sarah Harker presented the 2021 Annual Audit to the Board.

D. Executive Director’s Report – Ben Hill

INFORMATION & UPDATES:

- Ali Phillips – New HR Manager.
- Wasatch Rock Annexation into the CHPRSA:
 - Final Local Entity Plat is completed and sent to the Lieutenant Governor.
 - Lieutenant Governor’s Certification of Annexation.
 - All original annexation documents will be delivered and recorded with the SLCO Recorder.
- Antczak Park 2022 Capital Improvement Project:
 - A new bid created, that included post-tension to all four tennis courts with a new fence.
 - That bid closed on Monday, June 13.
 - The bid results were within our budget and we have awarded the bid to Parkin Tennis Courts.
 - Additional funds will need to be used to repair the damaged landscaping, that will occur because of the tennis court construction.
 - If more funding is still available, we will prioritize the walking path, then upgrades to the tennis court lighting or resurfacing (if possible) the Bywater Park’s tennis courts.
- 2022 TRCC Support Program - Application Process for 2023 Funding:
 - Application Open: May 10– July 6, 2022.
 - Requested Projects: Park Playgrounds (Antczak, Bywater, and Mill Hollow).
 - Meeting with Taft - Big T Recreation (On State Contract).
- CH2:
 - Report on Tuesday, June 14, 2022 Meeting:

- Movies in the Park
 - Mountview Park – Friday, June 24.
 - Butlerville Days: Thursday, July 28 – 30, 2022.
 - Field walkthrough on Thursday, July 14.
 - Big Cottonwood Canyon Marathon discontinued after 2022.
 - Ferguson Park Update
 - ~~Next CH2 Meeting is Tuesday, July 12, 2022 at 10AM (Dan).~~ - Canceled
- CH Parks, Trails and Open Space Committee:
 - Report on Wednesday, May 25, 2022 Meeting:
 - Mayor Weichers – Top five Priorities (included Community Events).
 - Next Meeting is Wednesday, June 22, 2022 (6-8PM).
- Foundation’s Charity Golf Event Committee Meeting:
 - Tuesday, June 28, 2022 at 2PM.
- Other:

E. Discussion and Information regarding to the 2021 Audit – Ben Hill

- Mr. Hill along with the Board expressed their gratitude to SQUIRE and our employees for all their hard work regarding the Audit.

F. Discussion and Information about the Certified Tax Rate 2022 – Lyse’ Durrant

- Ms. Durrant presented information regarding the Certified Tax Rate 2022, to be brought back in Special Business.

SPECIAL BUSINESS

A. Consideration and Recommendation to Adopt the 2021 Audit Report – Resolution 2022-10 – Ben Hill

- Upon a motion by Mr. Hopkin, a second by Ms. Hansen and passed unanimously it was, RESOLVE, to adopt Resolution 2022-10.

B. Consideration and Recommendation to Establish and Adopt Pending Tax Rates or the Cottonwood Heights Parks and Recreation Service Area 2022 – Resolution 2022-11 – Ben Hill

- Upon a motion by Ms. Hansen, a second by Mr. Hopkin and passed unanimously it was, RESOLVED, to adopt Resolution 2022-11.

Meeting Adjourned @ 4:56pm

Next meeting of the Board will be July 20, 2022 @ 4pm

