

**Cottonwood Heights Parks and Recreation Service Area
Board of Trustees
April 21, 2021**

Work Session-3:15 pm

General Business Meeting – 4:00 pm

THESE MEETINGS WILL BE HELD VIRTUALLY

AGENDA

3:15 pm

WORK SESSION - no action will be taken during the work session

- A. Determination of the Chair concerning an anchor location -Bart Hopkin
- B. Butlerville Days -Lyse' Durrant
- C. URPA/NRPA-Ben Hill
- D. Discussion of any items listed on the General Board Meeting Agenda

GENERAL BOARD MEETING

4:00 pm

GENERAL BUSINESS

- A. Determination of the Chair concerning an anchor location– Bart Hopkin
- B. Verification of compliance with open meeting law- Bart Hopkin
- C. Review and Approval of March Board Minutes – Bart Hopkin
- D. Approval of the Financial Statement – March 2021 – Ben Hill
- E. Approval of Accounts Payable Selected Entries – Lyse' Durrant

INFORMATION/DISCUSSION ITEMS

- A. Citizen/Customer Comments
- B. Board District Representation Reports—Trustees
- C. Aquatics Report – Marcie Burrill
- D. Recreation and Fitness Report – Warren Hallmark
- E. Parks and Facilities Report – Ryan Gardner
- F. Executive Director's Report – Ben Hill
- G. Information and Discussion regarding the Land Water Conservation Fund (LWCF) grant application- Ben Hill
- H. Annual Trustee Conflict of Interest Disclosure Form-Ben Hill

SPECIAL BUSINESS

- A. Consideration and Recommendation to Approve Policy Section V: Sexual and Workplace Harassment - Resolution 2021-5 – Ben Hill
- B. Recommendation to support a grant application to the LWCF – Resolution 2021-6 – Ben Hill

CLOSED MEETING (if needed and voted upon)

FOUNDATION MEETING

- A. Review Minutes of January 20, 2021 – Ben Hill
- B. Quarterly Financial Review – Ben Hill
- C. Park Amenities – Citizen Donation Program – Cottonwood Heights Parks, Trails, and Open Space
- D. Charity Golf Tournament – Warren Hallmark
- E. Foundation Requests – Ben Hill

ADJOURN

*The above items will be discussed at the Board meeting on April 21, 2021 at 4:00 p.m. with a work session held at 3:15 pm. This meeting will be held virtually without a physical location. If you would like to submit written comment, please email all comments to lysed@cottonwoodheights.com. All comments received by 2:00 pm on April 21, 2021 will be entered into the public record. Comments made after that time will be forwarded to the Board of Trustees but will not be on the record. **Please contact Lyse' Durrant, for electronic meeting information at lysed@cottonwoodheights.com no later than 2:00 pm on 4/21/2021.**

***DETERMINATION OF THE CHAIR OF THE CHPRSA BOARD OF TRUSTEES CONCERNING AN ANCHOR LOCATION**

Pursuant to UTAH CODE ANN. 52-4-207(4), the chair of the Trustees hereby determines that conducting the meetings of the Work Session, General Board Meeting and Foundation meeting on this date at an anchor location presents a substantial risk to the health and safety of those who may be present at the anchor location. It is well recognized that a global pandemic currently exists related to the COVID-19 coronavirus, which has the potential to overwhelm Utah's healthcare system. Therefore, due to the state of emergency caused by the global pandemic, I find that conducting a meeting at an anchor location under the current state of public health emergency constitutes a substantial risk to the health and safety of those who may be present at the location.