

**Cottonwood Heights Parks and Recreation Service Area  
Board of Trustees  
September 16, 2020**

**Work Session - 3:30 pm  
General Business Meeting – 4:00 pm**  
*\*this will be a virtual meeting without a physical location\**

**AGENDA**

**WORK SESSION**

**3:30 pm**

**Work Session - no action will be taken during the work session**

- A. Ongoing discussion regarding COVID-19 updates
- B. Review Budget Timeline
- C. Discussion of any items listed on the General Board Meeting Agenda

**GENERAL BOARD MEETING**

**4:00 pm**

**GENERAL BUSINESS**

- A. Verification of Compliance - Open Meeting Law – Carl Evans
- B. Determination of the Chair regarding Anchor Meeting Location - Carl Evans
- C. Review and Approval of August 2020 Board Minutes – Carl Evans
- D. Approval of the Financial Statement – August 2020 – Ben Hill
- E. Approval of Accounts Payable Selected Entries – Lyse’ Durrant

**INFORMATION/DISCUSSION ITEMS**

- A. Citizen/Customer Comments
- B. Board District Representation Reports
- D. Aquatics Report - Marcie Burrill
- E. Recreation and Fitness Report - Warren Hallmark
- F. Parks/Facility Operations Report - Ryan Gardner
- G. Executive Director’s Report – Ben Hill
- H. Discussion and Information regarding Policy #130-Use of the Facilities by Current and Past Board Members – Ben Hill
- I. Discussion and Information regarding Policy #140- Compensation for Board Appointed and Non Appointed Positions – Ben Hill
- J. Discussion and Information regarding Policy #XVII- Benefits – Ben Hill

**ADJOURN**

**CLOSED MEETING (if needed and voted upon)**

*Closed meeting to discuss litigation, property acquisition or the character and professional competence or physical or mental health of an individual.*

The above items will be discussed at the Board meeting on September 16, 2020 at 4:00 p.m. with a work session held at 3:30 pm. This meeting will be held virtually without a physical location. If you would like to submit written comment, please email all comments to [lysed@cottonwoodheights.com](mailto:lysed@cottonwoodheights.com). All comments received by 2:00 pm on September 16, 2020 will be entered into the public record. Comments made after that time will be forwarded to the Board of Trustees. Please contact Lyse’ Durrant, after September 14, 2020 for electronic meeting information at [lysed@cottonwoodheights.com](mailto:lysed@cottonwoodheights.com) or 801-943-3190 x.102.