

**Minutes for the
General Board Meeting for the
Cottonwood Heights Parks and Recreation Service Area
Held at 7500 South 2700 East, Cottonwood Heights, Utah
On the 20^h day of November 2024
Pursuant of Notice**

all minutes pending until approved at the following Board Meeting

Board of Trustees Present:

Bart Hopkin
Dan Morzelewski
Patti Hansen

Staff Present:

Ben Hill
Lyse' Durrant
Andrew Davis
Bonnie Harris
Audrey Durfee
Kevin Suchey
Allie Brown
Melissa Ruff
Alex Ihrig

A Work Session was held on November 20th @ 2:45pm where there was a review of the 2025 Proposed Tentative Budget and Fee Schedule. A NRPA Conference 2024 – Wrap up, and a discussion on any items listed on the General Board Meeting Agenda.

GENERAL BOARD MEETING

4:00pm

General Business

A. Pledge of Allegiance

- Mr. Morzelewski led the Pledge of Allegiance.

B. Verification of Compliance – Open Meeting Law – Bart Hopkin

C. Review and Approval of October 2024 General Board Meeting Minutes – Bart Hopkin

- After review, Ms. Hansen made a motion to approve the October 2024 Board Minutes. Mr. Morzelewski seconded the motion. Motion carried unanimously with Mr. Hopkin, Mr. Morzelewski, and Ms. Hansen voting “Aye.”

D. Review and Approval of the Financial Statement for October 2024 – Ben Hill

- Mr. Hill presented the Financial Statement for October 2024 to the Board.
- After review, Mr. Morzelewski made a motion to approve the October 2024 Financial Statement. Ms. Hansen seconded the motion. Motion carried unanimously with Ms. Hansen, Mr. Hopkin, and Mr. Morzelewski voting “Yes.”

E. Review and Approval of Accounts Payable Selected Entries for October 2024 – Lyse’ Durrant

- Ms. Durrant presented the Accounts Payable Selected Entries for October 2024 to the Board.
- After review, Ms. Hansen made a motion to approve the October 2024 Accounts Payable Selected Entries. Mr. Morzelewski seconded the motion. Motion carried unanimously with Ms. Hansen, Mr. Hopkin, and Mr. Morzelewski voting “Yes.”

INFORMATION/DISCUSSION ITEMS

A. Citizen/Customer Comments

- No comments

B. Board District Representation Reports – Trustees

- Ms. Hansen thanked staff for supporting the new local Byway event and for the great job they did assisting the city in the October Monster Mash.

- Mr. Hopkin had a citizen inquire about the new crosswalk by Bywater Park, he referred them to the city.

C. Executive Directors Report – Ben Hill

INFORMATION & UPDATES:

- TRCC Application - 2024:
 - Bywater Park Improvements:
 - Tennis, Baseball, Playground/Swings Surface, Monument Sign
 - TRCC Advisory Board has Recommended (\$412,217.00) to the County Council
 - County Council final approval will be on December 10, 2024
 - Historically the County Council has accepted all recommendations from the TRCC Board
- CH2:
 - Report on Wednesday, November 13th Meeting:
 - Thanksgiving 5K: Thursday, November 28th (9AM)
 - 2025 Inter-Local Maintenance Exhibit
 - Includes a 6% increase for Fertilization and Waste Management
 - Skate with Santa: Saturday, December 21st (2 to 4PM)
 - North Pole Post!
 - Next Meeting is Wednesday, January 8th at 10AM (Dan)
- Save the Date:
 - CHPRSA Holiday Staff Appreciation Party: Monday, December 9th (5 to 7PM)
 - Facility will Close at 4PM
 - General Board Meeting: Wednesday, December 18th (5:15PM/6PM)
 - Public Hearing and Approval of the 2025 Budget
- Other Business:
 - Board of Trustees – Work Session on 2025 Proposed Budget (October 22nd)
 - CH Parks, Trails, Open Space Committee Meeting (October 23rd)
 - UASD Board Meeting (October 25th)
 - Monster Mash (October 25th)
 - CHPRSA – Safety Meeting (November 4th)
 - UASD Annual Convention (November 6th-8th)
 - Brighton Call Ripken Donation Meeting (November 14th)
 - Inaugural Cottonwood Heights Neighborhood Byway Event (November 16th)

D. Information and Discussion on the Proposed Tentative 2025 Budget and Fee Schedule– Ben Hill

- Mr. Hill gave the Board an update on the Proposed Tentative 2025 Budget and Fee Schedule.
- To be brought back in Special Business.

E. Information and Discussion of Appointment of 2025 Board of Trustee Positions – Bart Hopkin

- Mr. Hopkin presented information regarding the Appointment of the 2025 Board of Trustees Positions.
- To be brought back in Special Business during the December 2024 Board Meeting.

F. Information and Discussion of 2025 Board of Trustee Meeting Dates – Bart Hopkin

- Mr. Hopkin presented information regarding the 2025 Board of Trustees meeting dates.
- To be brought back in Special Business during the December 2024 Board meeting.

Special Business

A. Consideration and Recommendation to Approve the 2025 Proposed Tentative Budget and Fee Schedule – Resolution 2024-13

- After review, Mr. Morzelewski made a motion to approve the 2025 Proposed Tentative Budget and Fee Schedule – Resolution 2024-13. Ms. Hansen seconded the motion. Motion carried unanimously with Ms. Hansen, Mr. Morzelewski and Mr. Hopkin voting “Yes.”

Meeting adjourned at 4: 34 PM

Chairman Bart Hopkin adjourned the General Board Meeting to a Closed Meeting. Closed Meetings must be voted affirmatively by a majority of the Board members present.

- It was discussed and voted on to go into a Closed Meeting.
- Upon a motion by Ms. Hansen, a second by Mr. Morzelewski the motion was carried unanimously with Mr. Morzelewski, Ms. Hansen, and Mr. Hopkin voting “Yes.”

The next meeting of the Board will be held on December 18, 2024 @ 6pm